

**ANTIETAM VALLEY MUNICIPAL AUTHORITY  
MEETING OF SEPTEMBER 25, 2008**

**MINUTES:**

The September Meeting of the Antietam Valley Municipal Authority was held on the above-captioned date with the following answering the roll call:

Timothy Waldman, Chairman  
Elaine Bildstein, Vice-Chairman  
Pamela Keeler, Secretary  
Benjamin Overley, Treasurer  
Christine Staron, Asst. Treasurer

**Also Present:**

.  
Brian Boland, Esq.  
Michael Sassaman., Arro  
Kerry Ustaszewski  
Loretta Shipe, Asst. Secretary

The Chairman, Timothy Waldman called the meeting to order at 7:30 PM with the Pledge of Allegiance to the flag.

The August 28, 2008 minutes were approved on a motion by Pamela Keeler, seconded by Elaine Bildstein. **Motion passed.**

**NEW BUSINESS:**

Mr. Nick Lobeiro addressed the Board regarding a new house connection at 207 Laurel Avenue. Kerry Ustaszewski stated that he met with Mr. Lobeiro and Michael Sassaman on site to discuss this new connection. Michael Sassaman explained that two Alternatives for a new connection were included in the Engineer's Report. Alternative 1 - use a 2" pumped line to the existing sewer approximately 4' deep, core into manhole with drop pipe in the manhole. Alternative No. 2 - extend 8" sewer with manhole at the end, 2" F.M. to tie into new manhole and to also consider connecting existing lateral. Kerry Ustaszewski mentioned that he questioned Christeena Kauffman, The Borough of Mt. Penn's Office Manager as well as James Mohn, of Motley Engineering if Laurel Avenue was a dedicated street. Neither one knew if this was a dedicated street.

After a brief discussion, a motion was made by Benjamin Overley, seconded by Pamela Keeler to approve Alternate No. 1 with the understanding that all maintenance will be the responsibility of the homeowner. **Motion passed.**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE:****1. General Account & Payroll Account Checks for Approval and Ratification**

Check Nos. 1905 through 1917 in the amount of \$15,192.12 from the General Account dated 9/25/08 were approved on a motion by Benjamin Overley, seconded by Elaine Bildstein. **Motion passed.**

**2. General Account & Payroll Account Checks for Ratification:**

Fourteen EFTs and Check Nos. 1760 through 1773 dated 09/05/08 and 09/19/08 in the amount of \$21,583.30 from the Payroll Account as well as Check Nos. 1888 through 1904 dated 09/03/08 through 09/22/08, in the amount of \$18,774.36 from the General Account for a combined total of \$40,357.66 were approved on a motion by Elaine Bildstein, seconded by Benjamin Overley. **Motion passed.**

**Treasurer's Report –Month ending August of 2008:**Accounts:Commerce Bank

Savings	\$ 184,324.72
Payroll	\$ 1,959.97
Checking	\$ 4,726.12
Sewer Revenue	\$ 202,792.71

Other

Morgan Stanley	
Beginning Balance:	\$ 621,441.68

Project Fund 2002:

Receipts	\$ 0.00
Expenses	\$ 0.00
Ending Balance	\$ 0.00

Leesport Bank

Beginning Balance	\$ 1,220,946.94
Receipts	\$ 0.00
Expenses	\$ 85,966.15
Ending Balance	\$ 1,134,980.79

<b>Total Cash Available</b>	<b>\$ 2,150,225.99</b>
-----------------------------	------------------------

Motion was made by Elaine Bildstein, seconded by Benjamin Overley to accept August's Treasurer's Report. **Motion passed.**

Brian Boland, Esq. suggested that Letters of Collateralization be obtained from Commerce Bank, Leesport Bank and Morgan Stanley.

**CAPITAL IMPROVEMENT COMMITTEE:****Benjamin Overley presented the Capital Improvement Committee Report.**

1. Benjamin Overley reported that he was approached by Mr. Dennis Schwartz, a member of the Borough of Mt. Penn Council, regarding necessary repairs to the block garage. The roof is leaking, some cinder blocks must be repaired and they would like new

garage doors. The Agreement states that the cost of repairs will be split fifty-fifty. Mr. Schwartz suggested that they use the yearly installment for the loan towards the repairs. Benjamin Overley reported that Loretta spoke to the Accountant and he stated that this is not a good idea. Benjamin questioned Brian Boland, Esq. and he agreed with the Accountant. A brief conversation followed regarding the repairs. A motion was made by Benjamin Overley, seconded by Elaine Bildstein indicating our support regarding the garage renovation and request that they prepare specifications and a cost estimate to be reviewed and approved at a future meeting before this goes out to bid. **Motion passed.**

## **ENGINEERING REPORT**

**Michael Sassaman presented the Engineering Report.**

1. Howard Robson will return on Monday, September 29<sup>th</sup> to address the seeding issues.
2. No applications for payment were presented.
3. CIC will discuss the ARRO report and recommendations regarding the Aeration Blowers. This will be discussed at a later date.
4. CIC discussed the Weir Brush System. It was suggested that this be included in the 2009 budget.
5. Lakeside was contacted regarding the Oxidation Ditch Rotors. Lakeside said that they could provide a service technician for a service call which would cost between \$1,700 and \$2,000. This covers the service call and expenses. Eastern Environmental would be present as well to perform any necessary alignment and see if it is within tolerances before we go any further to consider replacing the rotor assembly. Motion was made by Benjamin Overley, seconded by Pamela Keeler to approve this service call. **Motion passed.**
6. The bids for the second pump installation at the F. Wanner Pump Station were opened on Tuesday at the CIC meeting. The low bid was submitted by Eastern Environmental at \$34,440. This was slightly higher than anticipated because we added a weather proof junction box for the pump cables and 40 additional feet of cable. The price of the pump and equipment increased since the June quote as well. Brian Boland, Esq. stated that Prevailing Wage does not have to be paid because the original estimate was under \$25,000. Motion was made by Benjamin Overley, seconded by Christine Staron to award this contract to Eastern Environmental in the amount of \$34,440. **Motion passed.**
7. ARRO sent a letter to Mr. Manzella stating that the proposed sewer lateral crossing and running parallel to Friedensburg Road was not acceptable and in accordance with the Judge's ruling. We have estimated that the additional cost to extend the sewer main with 8" pipe and a terminal manhole is approximately \$4,950 more costly than the proposed 6" lateral. If rock excavation is encountered it could cost more. One other home, 1612 Friedensburg road is adjacent to the proposed extension and could be required to connect. It was discussed that the lateral is the responsibility of the homeowner. This includes boring under the road. Michael Sassaman was asked to determine how many properties

could be connected. Brian Boland, esq. will discuss this with Joan London, Esq. A brief discussion followed.

8. Michael stated that the previous estimate for televising the sanitary sewer system was too low. The price to televise the entire sewer system would be approximately \$188,000. It was mentioned that this work should be completed in the spring. The specification is completed. It was mentioned that this could be completed one area at a time and also should be completed on a rotating basis. This will be discussed further at a later date.

#### **SAFETY COMMITTEE**

**Kerry Ustaszewski stated there was no Safety Committee Report at this time.**

#### **FINANCE COMMITTEE:**

**Pamela Keeler presented the Finance Committee Report at this time.**

1. Pamela Keeler stated that a meeting was held to review financial information with Christine Staron.

#### **PERSONNEL COMMITTEE**

**Pamela Keeler stated there was no Personnel Committee Report at this time.**

#### **PENSION COMMITTEE:**

**Elaine Bildstein stated there was no Pension Committee Report at this time.**

#### **SUPERINTENDENT'S REPORT**

**Kerry Ustaszewski presented the Superintendent's Report.**

1. Kerry Ustaszewski reported that DMRs were included in the packet. All results are within the limitations set forth on the NPDES Permit.
2. The sheer gates in the chlorine tank are not easy to operate. These gates do not respond using human strength. Howard Robson will be contacted to check this out under the One Year Warranty. A short explanation to Michael Sassaman followed.
3. A fan on the cooling end of the generator broke. Emergency Services repaired the fan and explained that it looked like a tag blew into the fan. It was questioned if this was a warranty item. This will be pursued.
4. Kerry mentioned that he did not receive any information regarding a contract extension with J.P. Mascaro. Brian Boland, Esq. stated that he would send him a copy.

#### **SOLICITOR'S REPORT:**

**Brian Boland, Esq. presented the Solicitor's Report at this time.**

1. Brian Boland, Esq. stated that he spoke briefly to Joe Dolan regarding the Filter Bed Development Project. Joe Dolan is proceeding with the development and asked that Brian Boland, Esq. prepare an Improvements Agreement. Michael Sassaman provided some

necessary information. This Agreement Draft is completed and will be reviewed when Joe Dolan's Attorney is available.

**OFFICE MANAGER'S REPORT:**

**Loretta Shipe presented the Monthly Office Manager's Report**

1. A sewer credit request from Rachel Lasky, of 2653 Perkiomen Avenue, was discussed. It must be determined if this water entered the floor drain. Rachel Lasky will be contacted and this will be discussed at a later date.
2. New signature cards from Commerce Bank were signed by all Board Members.
3. The Credit amount for Penn View Mobile Home Park is \$4,922.00.
4. The 2009 MMO was included in the packet.

**UNFINISHED BUSINESS:**

Elaine Bildstein explained that Brian Sands sent a letter to Anthony's Restaurant regarding their grease problem. They were allotted a certain amount of time to correct this problem.

**There being no further business a motion was made by Benjamin Overley, seconded by Elaine Bildstein to adjourn the meeting. Motion passed and the meeting adjourned at 9:15 PM.**

Respectfully Submitted,

Loretta L. Shipe,  
Assistant Secretary