

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MEETING OF SEPTEMBER 24, 2009**

MINUTES:

The September Meeting of the Antietam Valley Municipal Authority was held on the above-captioned date with the following answering the roll call:

Mr. Benjamin Overley, Vice-Chairman
Mrs. Pamela Keeler, Secretary
Mr. Timothy Waldman, Asst. Treasurer

Also Present:

Mr. Brian Boland, Esq., Kozloff Stoudt
Mr. Peter F. Schuchman, Jr., Kozloff Stoudt
Mr. Michael Sassaman, Arro Engineering
Mr. Kerry Ustaszewski, Superintendent
Ms. Loretta Shipe, Asst. Secretary

Absent:

Mrs. Elaine Bildstein, Chairperson
Mrs. Christine Staron, Treasurer

The Vice-Chairman, Mr. Overley called the meeting to order at 7:30 PM with the Pledge of Allegiance to the flag.

NEW BUSINESS

The August 27, 2009 minutes were approved on a motion by Mr. Waldman, seconded by Mrs. Keeler. **Motion passed.**

Mr. Schuchman, Jr., of Kozloff Stoudt, attended the meeting to discuss the pending litigation with Penn View Mobile Home Park. The Plaintiffs are attempting to certify the case Ready for Trial on 9/25/09. The Vice-Chairman, Mr. Overley signed the necessary paperwork.

COMMITTEE REPORTS

FINANCE COMMITTEE:

1. General Account Checks for Approval:

Check Nos. 2324 through 2344 in the amount of \$31,252.92 from the General Account dated 9/25/09 were approved on a motion by Mr. Waldman, seconded by Mrs. Keeler. **Motion passed.**

2. General Account & Payroll Account Checks for Ratification:

Check Nos. 2272 through 2313 in the amount of \$59,588.94 from the General Account dated 07/24/09 through 08/28/09 and Check Nos. 1856 through 1865 and eighteen EFT's

in the amount of \$23,937.80 from the Payroll Account dated 08/07/09 through 08/21/09 for a combined total of \$83,526.74 from August 27, 2009 as well as Check Nos. 2314 through 2323 in the amount of \$11,345.24 from the General Account dated 8/28/09 through 9/15/09 and Check Nos. 1866 through 1869 and twenty EFT's in the amount of \$21,453.31 dated 9/4/09 through 9/18/09 from the Payroll Account for a combined total of \$32,798.55 for September of 2009 were approved on a motion by Mr. Waldman, seconded by Mrs. Keeler. **Motion passed.**

Treasurer's Report – Month ending August of 2009:

Accounts:

Commerce Bank

Savings	\$ 247,263.35
Payroll	\$ 22,148.81
Checking	\$ 8,054.83
Sewer Revenue	\$ 295,108.22

Other

Morgan Stanley	
Beginning Balance:	\$ 659,483.29
Receipts:	<u>\$ 2,411.39</u>
Ending Balance:	\$ 661,894.68

Leesport Bank

Beginning Balance	\$ 818,891.93
Receipts	\$ 0.00
Expenses	<u>\$ 0.00</u>
Ending Balance	\$ 818,891.93

Total Cash Available	\$ 2,053,361.82
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Motion was made by Mr. Waldman, seconded by Mrs. Keeler to accept August's Treasurer's Report. **Motion passed.**

SAFETY COMMITTEE

Mr. Waldman presented the Safety Committee Report at this time.

1. Mr. Sassaman stated that the ARRO is waiting for a price on a door for the Blower Room. A written report will be submitted within two weeks.

FINANCE COMMITTEE:

There was no Finance Committee Report at this time.

PERSONNEL COMMITTEE

There was no Personnel Committee Report at this time.

PENSION COMMITTEE:

There was no Pension Committee Report at this time.

CAPITAL IMPROVEMENT COMMITTEE:

The Capital Improvement Committee Report issues will be covered under the Engineering Report.

MPBMA

There was no Report at this time.

SOLICITOR'S REPORT

There was no Solicitors Report at this time.

SUPERINTENDENT'S REPORT

Mr. Ustaszewski presented the Superintendent's Report.

1. DMR's are included in the packet. All results are within the limitations set forth on the NPDES Permit.
2. We are waiting for the fourth round of WET Testing results so Mr. Sassaman can submit these for Permit renewal.
3. There was further discussion regarding 108 Heidelberg Avenue. The sewer connects onto Woodland Avenue. Mr. Ustaszewski mentioned that he met with the realtor and explained that as long as there is a clean out at the curb we are able to maintain the portion that we maintain. This may be a plumbing code issue. Mr. Sands was contacted. Potential homeowners should be made aware of this situation.
4. Mr. Ustaszewski stated that he met the Trinity Church maintenance man at 2437 Cumberland Avenue. They submitted a Request for Sewer Credit. The maintenance man stated that it wasn't a big leak. The problem was the packing on a hose connection that was dripping. They had another large water meter reading, so the problem wasn't resolved. Mr. Ustaszewski stated that he spoke with the Pastor and told her that there is still a problem. No credit will be given at this time.
5. The skirting on the second clarifier is being installed. The metal on the scrapers should be cleaned and painted. Mr. Sassaman stated that sandblasting should be used to do the cleaning and a special paint should be used. Mr. Ustaszewski mentioned two quotes were included in the packet and he is waiting for the third quote. Motion was made by Mr. Waldman, seconded by Mrs. Keeler to have this work completed after the third bid is received, with the work awarded to the low bidder. **Motion passed.**
6. Mr. Ustaszewski stated that he was in contact with Karen Baxter, of Met-Ed regarding the Met-Ed pole that is inserted into the sanitary sewer line on Byram Street. This was reviewed with Mr. Sassaman and they feel that this can be repaired by lining the pipe. Monetary reimbursement was briefly discussed. Mr. Ustaszewski will discuss this with Karen Baxter. Mr. Boland, Esq. stated that if there is a problem with this line at a later date because of this pole, Met-Ed is still responsible.
7. Mr. Overley requested a meal allowance for the trip to Georgia with Mr. Ustaszewski, Mr. Sassaman and Mr. Auchenbach, of Riordan. Mr. Boland, Esq. stated that this would be appropriate.

ENGINEERING REPORT

Mr. Sassaman presented the Engineering Report.

1. **Aeration Tank Improvements** – ARRO is working on the design drawings for the aeration improvements in two of the four aeration tanks and replacement of the bridge and handrails.
2. **Clarifier Sandblasting and Painting** – When the clarifiers were drained to install the plastic skirting it was found that the weir troughs and other metal surfaces below the water line were corroded and in need of paint. The bridges across the clarifiers also have peeling paint. The plant staff cleaned one bridge and repainted it. Kerry got a price quote from Stoltzfus Service Corp. to sandblast and paint the metal parts below the water line for \$9,938.00 for one clarifier. A second quote was also solicited and they are looking for a third quote. If the Authority desires, bidding documents could quickly be put together for sandblasting and painting both clarifiers and the bridges and the project advertised for bids. This would allow the whole process to get completed and done with. All three clarifiers would then be in good operating condition.
3. **Sewer Lining Along Sweigart Lane** – The lining work along Sweigart Lane was completed on June 16 through June 18, 2009. The Final Payment Application was not submitted so it will wait until next month for the release of the retainage in the amount of \$2,075.52.
4. **Oxidation Ditch Rotors** – ARRO received some additional calculations and information for a complete floating aerator unit manufactured by S&N Aeroflo. They have revised the unit horsepower to a 13HP motor and recommend a covered unit to be provided. Riordan Materials is working on setting up a plant visit for the CIC to see the S&N units in operation and talk to the operators.
5. **Carsonia Avenue Sewer Lining** – CIC asked ARRO to revise the previous sewer lining of one additional 400' long manhole section along Carsonia Avenue. The estimated cost of the lining work is \$18,000.00. ARRO has completed the bidding documents and is ready to advertise the lining work for bids. Motion was made to advertise for bids by Mrs. Keeler, seconded by Mr. Waldman. **Motion passed.**
6. **NPDES Permit Renewal** – When the results of the last round of WET tests are completed ARRO will update the tables for the permit renewal and will forward them to PA DEP. So far, the results of the WETT Testing indicated 100% survival and 100% growth.

OFFICE MANAGER'S REPORT:

presented the Monthly Office Manager's Report

1. Employee safety shirts have been ordered. They will be here in a few weeks.
2. Linda Brem's claim is completed. A \$250.00 deductible was paid.

3. I am waiting for a sign quote from Signature Sign. This will be included in the next packet.

UNFINISHED BUSINESS:

There being no further business a motion was made by Mr. Waldman, seconded by Mrs. Keeler to adjourn the meeting. Motion passed and the meeting adjourned at 8:45 PM.

Respectfully Submitted,

Loretta L. Shipe,
Assistant Secretary