

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MEETING OF OCTOBER 22, 2009**

MINUTES:

The October Meeting of the Antietam Valley Municipal Authority was held on the above-captioned date with the following answering the roll call:

Mr. Benjamin Overley, Vice-Chairman
Mrs. Elaine Bildstein, Chairperson
Mrs. Pamela Keeler, Secretary
Mrs. Christine Staron, Treasurer
Mr. Timothy Waldman, Asst. Treasurer

Also Present:

Mr. Brian Boland, Esq., Kozloff Stoudt
Mr. Peter F. Schuchman, Jr., Kozloff Stoudt
Mr. Michael Sassaman, Arro Engineering
Mr. Kerry Ustaszewski, Superintendent
Ms. Loretta Shipe, Asst. Secretary

The Vice-Chairman, Mr. Overley called the meeting to order at 7:30 PM with the Pledge of Allegiance to the flag.

NEW BUSINESS

The September 24, 2009 minutes were approved on a motion by Mrs. Keeler, seconded by Mrs. Staron. **Motion passed.**

COMMITTEE REPORTS

FINANCE COMMITTEE:

1. General Account Checks for Approval:

Check Nos. 2361 through 2383 in the amount of \$43,517.40 from the General Account dated 10/23/09 were approved on a motion by Mr. Waldman, seconded by Mrs. Keeler. **Motion passed.**

2. General Account & Payroll Account Checks for Ratification:

Check Nos. 2345 through 2360 in the amount of \$11,591.83 from the General Account dated 09/25/09 through 10/19/09 and Check Nos. 1870 through 1873 and fifteen EFT's in the amount of \$19,391.23 from the Payroll Account dated 10/02/09 through 10/16/09 for a combined total of \$30,983.06 were approved on a motion by Mrs. Keeler, seconded by Mr. Waldman. **Motion passed.**

3. Mr. Ustaszewski noted that there was an additional cost to the clarifier skirting project. This amount is reflected in Check No. 2367 payable to Eastern Environmental Contractors in the amount of \$3,376.88.

4. Mr. Ustaszewski mentioned that \$700.00 was deducted from the installation of the de-chlorination line because Mr. Genova, from MPBMA, dug the hole.

Treasurer's Report – Month ending September of 2009:

Accounts:

Commerce Bank

Savings	\$ 164,485.15
Payroll	\$ 33,698.66
Checking	\$ 17,636.62
Sewer Revenue	\$ 342,002.58

Other

Morgan Stanley	
Beginning Balance:	\$ 661,894.68
Receipts:	<u>\$ 769.85</u>
Ending Balance:	\$ 662,664.53

Leesport Bank

Beginning Balance	\$ 818,891.93
Receipts	\$ 4,152.27
Expenses	<u>\$ 10,652.75</u>
Ending Balance	\$ 812,391.45

Total Cash Available **\$ 2,032,878.99**

Motion was made by Mrs. Staron, seconded by Mrs. Keeler to accept September's Treasurer's Report. **Motion passed.**

SAFETY COMMITTEE

Mr. Waldman presented the Safety Committee Report at this time.

1. Mr. Waldman commented on the New Worker Visibility Law. It was noted that the Safety Vests should be worn.

FINANCE COMMITTEE:

There was no Finance Committee Report at this time.

PERSONNEL COMMITTEE

There was no Personnel Committee Report at this time.

PENSION COMMITTEE:

There was no Pension Committee Report at this time.

CAPITAL IMPROVEMENT COMMITTEE:

The Capital Improvement Committee Report issues will be covered under the Engineering Report.

MPBMA

Mr. Overley presented the MPBMA Report at this time.

1. There will be a minor water rate increase in 2010.
2. The annual billing increase is being discussed. A short discussion followed.
3. It was noted that there was a billing problem with two water meters on Perkiomen Avenue.

SOLICITOR'S REPORT

Mr. Boland, Esq. presented the Solicitor's Report.

1. A brief conversation was held regarding the pending litigation with Penn View Mobile Home Park.

SUPERINTENDENT'S REPORT

Mr. Ustaszewski presented the Superintendent's Report.

1. DMR's are included in the packet. All results are within the limitations set forth on the NPDES Permit.
2. No response was received from a telephone message left for Karen Baxter, of Met-Ed regarding the pole reimbursement. Mr. Ustaszewski stated that he will try to contact her again. If no response is received then a letter will be mailed.
3. Mr. Ustaszewski noted that Brian Sands, the Lower Alsace Township Plumbing Inspector, Mr. Herb and himself went to District Court vs. Anthony's regarding their grease problem. Brian Sands suggested giving them an additional sixty days to come up with a plan. Judge Kowalski thought sixty days was friendly on the part of AVMA. If nothing happens then they go to court again. A short explanation followed.
4. Mr. Ustaszewski commented on his trip to Atlanta, GA with Mr. Sassaman and Mr. Overley. A short discussion followed.

ENGINEERING REPORT

Mr. Sassaman presented the Engineering Report.

1. **Aeration Tank Improvements** – ARRO has completed the design drawings and specifications for the aeration improvements in two of the four aeration tanks and replacement of the bridge and handrails. We are ready to advertise for bids upon the Authority's authorization. The estimated cost of the installation of two aspirators and replacement of the bridge and handrails is \$210,000.00. Mr. Ustaszewski questioned if the bridge could be bid as a separate line item. A short explanation was given by Mr. Sassaman. Motion was made by Mrs. Bildstein, seconded by Mrs. Staron to advertise for bids. **Motion passed.**
2. **Clarifier Sandblasting and Painting** –ARRO reviewed the three price quotes for the clarifier sandblasting and painting and recommended the low price from J. P. Smith Contractors. Mr. Ustaszewski mentioned that they are on sight now.

3. Sewer Lining Along Sweigart Lane – ARRO received the Final Payment Application for the retainage in the amount of \$2,075.52. ARRO recommends that the Authority consider approval of this invoice. Motion was made by Mr. Waldman, seconded by Ms. Keeler to pay \$2,075.52 to Am-Liner East, Inc. **Motion passed.**

4. Oxidation Ditch Rotors – As previously discussed, two facilities were visited to see the S&N Aeroflo rotors in operation and talked to the operators. S&N has submitted a proposal for supplying the equipment to replace one rotor at a cost of \$26,300.00 for a galvanized steel unit. ARRO wants stainless steel. A price was received for a stainless steel unit at a cost of \$30,995.00. ARRO is ready to prepare the specifications for bidding the purchase and installation of the new rotor upon direction by the Authority. Motion was made by Mr. Waldman, seconded by Mrs. Staron for ARRO to prepare the specifications to go out for bid. **Motion passed.**

5. Blower Room Ventilation – ARRO completed a review and recommendations for addressing the blower room heat and ventilation issue. Three Alternatives were evaluated and explained. ARRO recommends Alternative 1 installation of a roof top domed ventilator and a motor operated louver which is estimated to cost approximately \$18,300.00. If the Authority desires we could begin preparation of bidding documents.

6. Carsonia Avenue and Byram Sewer Lining – ARRO has advertised the lining project for bidding. Seven bidders have picked up plans and specs so far. The bid opening is set for the November 19, 2009 Authority meeting date.

7. NPDES Permit Renewal – PA DEP has notified ARRO that they now have all of the WET test results and will be issuing a draft NPDES Permit. They said they would allow one year for the TRC limit to be in compliance. The de-chlorination equipment was recently permanently installed by Eastern Environmental.

**OFFICE MANAGER’S REPORT:
presented the Monthly Office Manager’s Report**

1. Check No. 51123369 in the amount of \$621.59 was received from Selective Insurance for the Regional Pool for the 06-07 period.
2. Check No. 639 in the amount of \$3,482.00 was received from Pennsylvania Municipal Health Insurance Co-Op for the final distribution plan year 2008. New insurance rates were received and the 2010 rate increase is 6.8%.
3. A copy of the Electricity Agreement is included in the packets.
4. The new rates for the City of Reading are included in the packet.
5. A proposal was received from Signature Sign. A brief discussion followed.
6. A Morgan Stanley Client Statement was included in the packet.

7. A Request for Sewer Credit was received from Mr. Moyer, of 17 Park Lane. Mr. Moyer noted that house painters left his water on in the yard. After a brief discussion, the Board decided that no credit would be given.

8. A Request for Sewer Credit was received from Mr. Lewis, of 226 Woodland Avenue. Mr. Lewis explained that he had a leak in his basement which has a dirt floor. No water entered the sanitary sewer system. Motion was made by Mr. Waldman, seconded by Mrs. Keeler to issue a credit according to the formula previously established. Mrs. Bildstein abstained.

UNFINISHED BUSINESS:

There being no further business a motion was made by Mr. Waldman, seconded by Mrs. Keeler to adjourn the meeting. Motion passed and the meeting adjourned at 8:45 PM.

Respectfully Submitted,

Loretta L. Shipe,
Assistant Secretary