

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MEETING OF JUNE 25, 2009**

MINUTES:

The June Meeting of the Antietam Valley Municipal Authority was held on the above-captioned date with the following answering the roll call:

Mrs. Elaine Bildstein, Chairperson
Mr. Benjamin Overley, Vice-Chairman
Mrs. Pamela Keeler, Secretary
Mr. Timothy Waldman, Asst. Treasurer
Mrs. Christine Staron, Treasurer

Also Present:

Mrs. Joan London, Esq., Kozloff Stoudt
Mr. Michael Sassaman, Arro Engineering
Ms. Loretta Shipe, Asst. Secretary

Absent:

Mr. Kerry Ustaszewski, Superintendent

Visitor:

Mr. Michael Frankhouser, Employee

The Chairperson, Mrs. Elaine Bildstein called the meeting to order at 7:30 PM with the Pledge of Allegiance to the flag.

NEW BUSINESS

The May 28, 2009 minutes were approved on a motion by Mr. Waldman, seconded by Mrs. Staron. **Motion passed.**

COMMITTEE REPORTS

FINANCE COMMITTEE:

1. General Account Checks for Approval:

Check Nos. 2216 through 2239 in the amount of \$29,252.48 from the General Account dated 6/25/09 and Check Nos. 1841 through 1848 and eight EFT's in the amount of \$12,258.19 from the Payroll Account dated 6/26/09 for a combined total of \$41,510.67 were approved on a motion by Mr. Waldman, seconded by Mrs. Staron. **Motion passed.**

2. General Account & Payroll Account Checks for Ratification:

Eight EFTs and Check Nos. 1834 and 1840 in the amount of \$11,661.79 from the Payroll Account dated 06/12/09 and Check No. 2198 through 2215 in the amount of \$30,633.90 from the General Account dated 06/02/09 through 06/15/09 for a combined total of \$42,295.69 were approved on a motion by Mr. Waldman, seconded by Mrs. Staron.

Motion passed.

Treasurer's Report – Month ending May of 2009:Accounts:Commerce Bank

Savings	\$ 240,944.18
Payroll	\$ 12,384.62
Checking	\$ 8,990.95
Sewer Revenue	\$ 163,795.38

Other

Morgan Stanley Beginning Balance:	\$ 621,441.68
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Project Fund 2002:

Receipts	\$ 0.00
Expenses	\$ 0.00
Ending Balance	\$ 621,441.68

Leesport Bank

Beginning Balance	\$ 902,033.28
Receipts	\$ 0.00
Expenses	\$ 0.00
Ending Balance	\$ 902,033.28

Total Cash Available	\$ 1,949,590.09
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Motion was made by Mr. Waldman, seconded by Mrs. Staron to accept May's Treasurer's Report. **Motion passed.**

VISITORS:

Mr. Michael Frankhouser, an employee of the Antietam Valley Municipal Authority attended the meeting to discuss his hourly wage.

CAPITAL IMPROVEMENT COMMITTEE:

The Capital Improvement Committee Report issues will be covered under the Engineering Report.

ENGINEERING REPORT

Mr. Sassaman presented the Engineering Report.

1. Sewer Lining Sweigart Lane – The lining work along Sweigart Lane was completed on June 16th, 17th and 18th, 2009 by AM Liner East in Virginia. The work went smoothly and has been completed.

2. NPDES Permit Renewal – ARRO will submit the renewal Application to PA DEP before the end of June, 2009. We need a check in the amount of \$500.00 payable to the “Commonwealth of Pennsylvania” to attach to the check. Mr. Ustaszewski is working on completing the required laboratory testing for the NPDES Permit renewal. Whole Effluent Toxicity Testing (WET) is being conducted by the laboratory to do those tests. The final test results will be forwarded to DEP as soon as they are completed. Motion was made by Mr. Overlay, seconded by Mr. Waldman to issue a check in the amount of \$500.00 to the Commonwealth of PA for the NPDES Permit Renewal. Mrs. Bildstein signed the NPDES Permit Renewal. **Motion passed.**

3. Aeration Tank Improvements – ARRO has contacted the Borough of Ephrata to arrange a site visit to see this equipment. I spoke to Mr. Jay Snyder at Ephrata and he said that he would discuss arranging to pull one of the Aspirators out so we could see it and he will call me back to schedule the visit probably after the July 4th holiday.

4. New Clarifier Weir Brush System – Initial testing should take place soon. Fabrication is in process. The fabrication shop said they are backed up with regular customer projects. Brushes have been purchased and drawings completed.

5. Oxidation Ditch Rotors – Mr. Ustaszewski contacted Doug Muller from Eastern Environmental to look at the Lakeside details on the rotor dimensions and check the alignment one last time. We are awaiting Eastern Environmental’s visit. Lakeside provided a price to purchase one complete new rotor assembly of \$23,090. The removed rotor could then be sent back to the factory for reconditioning or replacement and switched out for the other unit.

6. F. Wanner PS 2nd Pump – Eastern Environmental has installed the second pump in the wet well and completed all the construction. Eastern Environmental has submitted Payment Application No. 3 Final for the work in the amount of \$2,900.00 for retainage. Motion was made by Mr. Waldman, seconded by Mrs. Keeler to issue a check in the amount of \$2,900.00 to Eastern Environmental. **Motion passed.**

Flygt was recently contacted regarding the peeling paint on the pumps. They have stated that this will not affect the pump or the warranty. These pumps are okay as is.

7. Friedensburg Road Sewer Extension – The Highway Occupancy Permit amendment which covers any boring work that the property owners will do was received from PennDOT. The HOP should be issued with a one year term.

The homeowner at 1614 Friedensburg Road has placed a PA One Call stating that the work will be done between June 26th and July 8, 2009. What level of construction observation should be performed during the boring work and connection to the sewer main? Someone should speak to the car lot owner prior to the start of construction. A short discussion followed. This situation will be explained to Mr. Ustaszewski and ARRO will be contacted if he feels it is necessary.

8. I/I and Sewer Televising – The PA DEP contacted ARRO and stated they were in the process of reviewing the 2008 Chapter 94 Report. The 2008 report projects a Hydraulic Overload condition within the next five years. DEP may contact AVMA by letter asking what will be done to reduce flows or re-rate the Wastewater Plant capacity. They may request a “Corrective Action Plan. A short discussion followed.

SAFETY COMMITTEE

There was no Safety Committee Report at this time.

FINANCE COMMITTEE:

There was no Finance Committee Report at this time.

PERSONNEL COMMITTEE

There was no Personnel Committee Report at this time.

PENSION COMMITTEE:

There was no Pension Committee Report at this time.

MPBMA

Mr. Overley presented the MPBMA Report.

1. A 2007 Summary of Sewer Rates was provided by MPBMA.

SUPERINTENDENT’S REPORT

There was no Superintendent’s Report at this time.

SOLICITOR’S REPORT:

Mrs. London, Esq. stated there was no Solicitor’s Report at this time.

OFFICE MANAGER’S REPORT:

Ms. Shipe presented the Monthly Office Manager’s Report

1. The AVMA application was received from the Delaware River Basin Commission.
2. A letter was received from D&E stating that they are merging with Windstream Corporation. Mrs. Bildstein stated that she telephoned D&E regarding rates and there will be no immediate rate increase.

3. It was mentioned that there is an outstanding invoice from a resident living at 609 N. 26th Street in the amount of \$1,900.00. Mrs. London, Esq. will check with Brian Boland, Esq. to see what legal action has been taken.
4. The price for Ehrlich increased \$9.00 per quarter. The amount billed quarterly will be \$231.00.
5. An Agreement was signed between Carsonia Manor and Antietam Valley Municipal Authority regarding building a deck over the sanitary sewer line. Mrs. London, Esq. was given the original document.
6. A copy of Check No. 614 in the amount of \$5,352.00 from Pennsylvania Municipal Health Insurance Co-Op was included in the packet. A brief explanation was given by Mrs. Bildstein.
7. A copy of Check No. 4205132370 in the amount of \$12,973.14 from First American Title Insurance Company was received for Stokesay Castle invoices.
8. A letter from AT&T was included in the packet which states that we will receive a check in the amount of \$137.88.
9. The new sign was discussed. Mrs. Keeler stated that she is going to design a sign on the computer. Some basic ideas were discussed.

UNFINISHED BUSINESS:

There being no further business a motion was made by Mr. Waldman, seconded by Mr. Overley to adjourn the meeting. Motion passed and the meeting adjourned at 8:20 PM.

Respectfully Submitted,

Loretta L. Shipe,
Assistant Secretary