

**ANTIETAM VALLEY MUNICIPAL AUTHORITY  
MEETING OF JULY 23, 2009**

**MINUTES:**

The July Meeting of the Antietam Valley Municipal Authority was held on the above-captioned date with the following answering the roll call:

Mrs. Elaine Bildstein, Chairperson  
Mr. Benjamin Overley, Vice-Chairman  
Mrs. Pamela Keeler, Secretary  
Mr. Timothy Waldman, Asst. Treasurer  
Mrs. Christine Staron, Treasurer

**Also Present:**

Mr. Brian Boland, Esq., Kozloff Stoudt  
Mr. Michael Sassaman, Arro Engineering  
Mr. Kerry Ustaszewski, Superintendent  
Ms. Loretta Shipe, Asst. Secretary

The Chairperson, Mrs. Elaine Bildstein called the meeting to order at 7:30 PM with the Pledge of Allegiance to the flag.

**NEW BUSINESS**

The June 25, 2009 minutes were approved on a motion by Mr. Overley, seconded by Mrs. Staron. **Motion passed.**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE:**

**1. General Account Checks for Approval:**

Check Nos. 2251 through 2271 in the amount of \$44,060.14 from the General Account dated 7/23/09 and Check Nos. 1852 through 1855 and nine EFT's in the amount of \$11,616.81 from the Payroll Account dated 7/24/09 for a combined total of \$55,676.95 were approved on a motion by Mr. Waldman, seconded by Mr. Overley. **Motion passed.**

**2. General Account & Payroll Account Checks for Ratification:**

Eight EFTs and Check Nos. 1849 through 1851 in the amount of \$10,590.36 from the Payroll Account dated 06/26/09 through 07/10/09 and Check Nos. 2240 through 2250 in the amount of \$11,586.81 from the General Account dated 06/29/09 through 07/13/09 for a combined total of \$22,177.17 were approved on a motion by Mr. Waldman, seconded by Mr. Overley. **Motion passed.**

**Treasurer's Report – Month ending June of 2009:**Accounts:Commerce Bank

Savings	\$ 179,583.66
Payroll	\$ 10,411.88
Checking	\$ 8,744.23
Sewer Revenue	\$ 200,697.66

Other

Morgan Stanley	
Beginning Balance:	\$ 621,441.68
Receipts:	\$ <u>33,820.82</u>
Ending Balance:	\$ 655,262.50

Leesport Bank

Beginning Balance	\$ 902,033.28
Receipts	\$ 4,344.83
Expenses	\$ <u>45,151.30</u>
Ending Balance	\$ 861,226.81

Total Cash Available	\$ 1,915,926.74
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Motion was made by Mr. Waldman, seconded by Mr. Overley to accept June's Treasurer's Report. **Motion passed.**

**SAFETY COMMITTEE**

**There was no Safety Committee Report at this time.**

**FINANCE COMMITTEE:**

**There was no Finance Committee Report at this time.**

**PERSONNEL COMMITTEE**

**There was no Personnel Committee Report at this time.**

**PENSION COMMITTEE:**

**Mrs. Keeler presented the Pension Committee Report.**

1. Mrs. Keeler mentioned that a Pension Committee Meeting was scheduled for August 6, 2009 at Lower Alsace Township Building. An update will be given at the August Board Meeting.

**CAPITAL IMPROVEMENT COMMITTEE:**

**The Capital Improvement Committee Report issues will be covered under the Engineering Report.**

**MPBMA**

**Mr. Overley presented the MPBMA Report.**

1. Mr. Overley stated that the water tower is being painted by I. K. Stoltzfus.

**SOLICITOR'S REPORT****Mr. Boland, Esq. presented the Solicitor's Report.**

1. Mr. Boland stated that there has been some activity and discovery regarding the Penn View Mobile Home Park. A short explanation followed.

**SUPERINTENDENT'S REPORT****Mr. Ustaszewski presented the Superintendent's Report.**

1. DMR's are included in the packet. All results are within the limitations set forth on the NPDES Permit.
2. Mr. Ustaszewski asked Mr. Waldman if he would meet with William Epler, the AVMA Maintenance Mechanic, regarding some old electrical components at the Plant. Mr. Waldman agreed to meet with Mr. Epler.
3. Mr. Ustaszewski mentioned that he and Mr. Sassaman visited Ephrata to look at their Aeration System. This is needed to meet our needs of dissolved oxygen in Plant One during the humid summer months. The explanation of the system seems acceptable. Motion was made by Mr. Overley, seconded by Mrs. Staron to bid a new Aeration System as previously discussed. **Motion passed.**
4. The third round of WET Testing has been completed. We are waiting for the results.
5. The lining project by AM-Liner has been completed.
6. There are some issues with the 600 block of Carsonia Avenue in the sidewalk where the sanitary main goes under. The discovery was made that there are fifty to sixty feet of tree roots in the pipe. Barrasso dug up a section. These roots cannot be cut with the AVMA truck. Mr. Ustaszewski stated that he was going to contact Exeter Township Wastewater Treatment Plant to ask them to use their truck. They have more PSI and gallons per minute in their pump. Mr. Ustaszewski stated that sewage went into a customer's basement because of this root issue. Mr. Ustaszewski would like this job bid and this work completed as soon as possible.
7. When AM Liner was working on Sweigart Lane, they noticed that a Met-Ed pole was inserted into the sewer pipe. Mr. Ustaszewski spoke to a representative from Met-Ed. They will correct the problem.
8. Mr. Herb is out on sick leave.
9. Included in the packet are quotations from Ehrlich for vegetation spraying. Motion was made by Mr. Overley, seconded by Mr. Waldman to have Ehrlich complete the vegetation spraying. **Motion passed.** Mr. Overley suggested that Mr. Ustaszewski should speak with Mr. Genova, from the MPBMA, regarding their vendor for next year's vegetation spraying.
10. Mr. Manzella, of 1614 Friedensburg Road is connected to the sanitary sewer system.

11. Mr. Sassaman informed Mr. Ustaszewski that our permit for next year will include a decrease in the allowable chlorine residual into the receiving stream. We are going to add Sodium Bisulfite to lower this chlorine residual. The pump was ordered from LRM, they will set up the flow proportion. The line will be on land to do the testing before we run the line underground. This should happen in the next week or two.
12. Anthony's Restaurant still has a grease problem. Brian Sands and the Lower Alsace Township are now involved.
13. There are still problems with the rotor blades. Mr. Muller of Eastern Environmental is going to use a laser to check the alignment and the balance.
14. The Stokesay Castle sewer connection was discussed. This property was subdivided years ago. Mrs. Bildstein stated that Mr. Quade's house is for sale. AVMA has never taken over ownership of this line. Mr. Boland, Esq. stated that the new owner should be sent a letter stating that they own this sanitary sewer line.

## **ENGINEERING REPORT**

### **Mr. Sassaman presented the Engineering Report.**

1. **Aeration Tank Improvements** – ARRO and the CIC visited the Borough of Ephrata today to see the proposed equipment. If the CIC is in agreement, ARRO will proceed with the design as previously discussed.
2. **Sewer Lining along Sweigart Lane** – The lining work along Sweigart Lane was completed on June 18, 2009. The televising after completion showed a small wrinkle in the liner at the invert of the pipe in one section. ARRO reviewed it with Kerry and it does not appear that it will cause any problem. AM Liner will come back within one year and re-inspect it to assure there is no problem with the liner. Application of Payment No. 1 to AM Liner East was submitted in the amount of \$39,434.88. There will be a Final payment Application submitted next month for the release of the retainage in the amount of \$2075.52. ARRO recommends payment of Application No. 1. Motion was made by Mrs. Bildstein, seconded by Mr. Waldman to submit payment for Application No. 1 in the amount of \$39,434.88. **Motion passed.**
3. **Construction As-Built Drawings** – ARRO gave copies of the red-lined construction drawings to Kerry for his use. When the CAD files from SSM can be obtained, ARRO can modify them to make the necessary revisions for record file purposes.
4. **Standard Operating Procedures** – ARRO prepared a draft of the "Standard Operating Procedures" for the WWTP to Kerry for review. DEP has been asking for this to be on file and available.
5. **New Clarifier Weir Brush System** – Initial testing should take place soon. Fabrication is in process. Brushes have been purchased and drawings completed.

**6. Oxidation Ditch Rotors** – We are awaiting Eastern Environmental’s visit to check the rotors. Lakeside provided a price to purchase one complete new rotor assembly of \$23,090. The removed rotor could be sent back to the factory for reconditioning or replacement and switched out for the other unit.

**7. Friedensburg Road Sewer Extension** – The homeowner at 1614 Friedensburg Road has completed the lateral boring work for the sewer connection.

**8. I/I and Sewer Televising/Chapter 94 Review** – PA DEP reviewed the 2008 Chapter 94 Report and it projects a Hydraulic Overload condition within the next five years. DEP may contact AVMA by letter asking what will be done to reduce flows or re-rate the Wastewater Plant capacity. They may request a “Corrective Action Plan.”

**OFFICE MANAGER’S REPORT:**

**Ms. Shipe presented the Monthly Office Manager’s Report**

1. The design for the new AVMA sign was provided by Mrs. Keeler. A short discussion followed. Mr. Overley suggested white plastic posts.
2. Mr. Boland, Esq. stated that he mailed an invoice to Diane Trieb with some additional information.
3. Omni-Site.net would like to bill AVMA yearly in the amount of \$360.00, instead of \$30.00 monthly.
4. A short discussion was held regarding new t-shirts for the AVMA employees.

**UNFINISHED BUSINESS:**

**There being no further business a motion was made by Mr. Waldman, seconded by Mr. Overley to adjourn the meeting. Motion passed and the meeting adjourned at 8:20 PM.**

Respectfully Submitted,

Loretta L. Shipe,  
Assistant Secretary