

**ANTIETAM VALLEY MUNICIPAL AUTHORITY  
MEETING OF FEBRUARY 26, 2009**

**MINUTES:**

The February Meeting of the Antietam Valley Municipal Authority was held on the above-captioned date with the following answering the roll call:

Elaine Bildstein, Chairperson  
Benjamin Overley, Vice-Chairperson  
Christine Staron, Treasurer  
Timothy Waldman, Asst. Treasurer

**Also Present:**

Joan London, Esq., Kozloff Stoudt  
Brad Smith, Arro Engineering  
Kerry Ustaszewski, Superintendent  
Loretta Shipe, Asst. Secretary`

**Absent:**

Pamela Keeler, Secretary

**Visitors:**

Kevin Parke, 1612 Friedensburg Road  
Diane Greth, 1616 Friedensburg Road  
Mary Reiter, 1700 Friedensburg Road  
Mircea Dascalescu, 1547 Friedensburg Road

The Chairperson Elaine Bildstein called the meeting to order at 7:00 PM with the Pledge of Allegiance to the flag.

**NEW BUSINESS**

A discussion was held with Friedensburg Road residents Kevin Parke, Diane Greth and Mary Reiter regarding the Friedensburg Road Sewer Extension Project. Bid sheets were provided for these residents which included boring prices. It was explained by Brad Smith of ARRO Engineering that PENNDOT will not allow us to open cut the road. For this reason the Authority requested boring prices in the bid documents. They thought this might be advantageous to any residents who wanted to connect to the sanitary sewer system at this time.

Mircea Dascalescu of 1547 Friedensburg Road signed a Temporary Construction Easement to allow the contractor to store equipment and materials required for the completion of this project on his property.

The January 22, 2009 minutes were approved on a motion by Timothy Waldman, seconded by Christine Staron. **Motion passed.**

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE:**

#### **1. General Account Checks for Approval:**

Check Nos. 2064 through 2083 in the amount of \$34,810.74 from the General Account dated 2/27/09 were approved on a motion by Christine Staron, seconded by Benjamin Overley. **Motion passed.**

#### **2. General Account & Payroll Account Checks for Ratification:**

Fourteen EFTs and Check Nos. 1808 through 1813 in the amount of \$20,652.04 from the Payroll Account dated 02/06/09 and 02/20/09 as well as Check Nos. 2052 through 2063 in the amount of \$24,726.10 from the General Account dated 02/02/09 through 02/17/09 for a combined total of \$45,378.14 were approved on a motion by Christine Staron, seconded by Benjamin Overley. **Motion passed.**

### **Treasurer's Report – Month ending January of 2009:**

#### **Accounts:**

##### **Commerce Bank**

Savings	\$ 135,706.46
Payroll	\$ 3,142.80
Checking	\$ 7,608.03
Sewer Revenue	\$ 372,402.26

##### **Other**

Morgan Stanley Beginning Balance:	\$ 621,441.68
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##### **Project Fund 2002:**

Receipts	\$ 0.00
Expenses	\$ 0.00
Ending Balance	\$ 0.00

##### **Leesport Bank**

Beginning Balance	\$ 898,373.46
Receipts	\$ 0.00
Expenses	\$ 0.00
Ending Balance	\$ 898,373.46

<b>Total Cash Available</b>	<b>\$ 2,038,674.69</b>
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Motion was made by Christine Staron, seconded by Benjamin Overley to accept January's Treasurer's Report. **Motion passed.**

**CAPITAL IMPROVEMENT COMMITTEE:**

**Benjamin Overley stated that the Capital Improvement Committee Report issues will be covered under the Engineering Report.**

**ENGINEERING REPORT**

**Brad Smith presented the Engineering Report.**

1. Chapter 94 Report – ARRO has completed the 2008 Chapter 94 Report and provided four review copies to AVMA for review. ARRO will incorporate any comments AVMA has before it is sent to PA DEP. It is due by March 31, 2009.
2. New Clarifier Weir Brush System – Mike Sassaman has taken measurements from drawings and had begun to design a prototype of the brush system.
3. Oxidation Ditch Rotors – Kerry again contacted Lakeside but has not received any information or arranged a site visit with them yet.
4. F. Wanner PS 2<sup>nd</sup> Pump – Eastern Environmental is waiting delivery of the pump. The pump should be delivered around March 2, 2009 and construction should start shortly thereafter.
5. Friedensburg Road Sewer Extension – Bids were received at the last meeting. Decisions on the lateral borings must be made and the contracts awarded.

Motion was made by Timothy Waldman, seconded by Christine Staron to award this to Barasso Excavation, Inc. in the amount of \$12,361.00. **Motion passed.**

6. Sewer Lining along Sweigart Lane – ARRO is proceeding with the preparation of the bidding documents for the lining work as directed at the last meeting. Bidding is anticipated for the next AVMA meeting. If the Authority agrees we will advertise the project.

Motion was made by Elaine Bildstein, seconded by Benjamin Overley to advertise for the next AVMA meeting. **Motion passed.**

**SAFETY COMMITTEE**

**Kerry Ustaszewski presented the Safety Committee Report.**

1. Training was held on the Confined space meter. Confined space entry will be discussed with Michael Sassaman.

**FINANCE COMMITTEE:**

**Christine Staron stated there was no Finance Committee Report at this time.**

**PERSONNEL COMMITTEE**

**Elaine Bildstein stated there was no Personnel Committee Report at this time.**

**PENSION COMMITTEE:**

**Elaine Bildstein stated there was no Pension Committee Report at this time.**

**MPBMA**

**Benjamin Overley presented this report.**

1. It was mentioned that the Mount Penn Borough Municipal Authority has hired a new employee.
2. A letter is included in the packet from VIST Insurance explaining Workers' Compensation Claim issues if an AVMA employee were to work for MPBMA if necessary. This letter was given to Joan London, Esq. for review.
3. Benjamin Overley mentioned that the MPBMA is discussing raising their rates.

**SUPERINTENDENT'S REPORT**

**Kerry Ustaszewski presented the Superintendent's Report.**

1. Kerry Ustaszewski reported that DMRs were included in the packet. All results are within the limitations set forth on the NPDES Permit.
2. Kerry mentioned that he contacted Eastern Environmental regarding the second pump at the Pumpstation. The pump should be delivered to Eastern Environmental within the next week.
3. Sweigart Lane Sewer Lining Project – Michael Sassaman has been working on this.
4. There is a leak in the meter pit, where the effluent enters. A link seal that keeps the groundwater from entering this pit must be tightened. The mag meter was underwater. This is now a submersible pump in this pit to keep the water level below this sensor. This link seal was installed backwards. ARRO has been in contact with Howard Robson.
5. Kerry stated that he received an estimate from Sellers Landscaping in the amount of \$475.00. This is to repair the lawn at 610 Penndale Avenue due to a sewer line repair. Motion was made by Benjamin Overley, seconded by Timothy Waldman. **Motion passed.**

**SOLICITOR'S REPORT:**

**Joan London, Esq. presented the Solicitor's Report.**

1. Joan London, Esq. stated that included in the packet is a letter dated February 24, 2009 which was mailed to Mr. Charles Manzella regarding the court ordered sewer connection of 1614 Friedensburg Road.

**OFFICE MANAGER'S REPORT:**

**Loretta Shipe presented the Monthly Office Manager's Report**

1. Examples of signs were included in the packet. These pictures were provided by Pamela Keeler. This will be discussed at the next meeting when Pamela Keeler is present.
2. A check was received from Saint Lawrence Borough in the amount of \$579.82 for the fourth quarter of 2006 for Dolan.
3. Quotes from Endy Technologies for a new telephone system were included in the packet. Motion was made by Benjamin Overley, seconded by Christine Staron to purchase a new telephone system from Endy Technologies in the amount of \$3,477.50. **Motion passed.**
4. There was a blocked sewer main on January 17, 2009 on Brighton Avenue. Sewage backed up into a home at 812 Brighton Avenue through the floor drain. Linda Brem, the homeowner, submitted a claim form for damages. This claim form was submitted to Selective Insurance Company.
5. There are approximately 227 people that have not had I & I inspections completed. There were also residents that failed this inspection. These residents were advised to make the necessary repairs and to contact Brian Sands for a re-inspection. I would like to mail final letters to these residents informing them that they must comply or they will be surcharged \$75.00. Joan London, Esq. stated that she would like to see the I & I Resolution. She will then draft two different letters to be mailed to these residents.

**UNFINISHED BUSINESS:**

**There being no further business a motion was made by Benjamin Overley, seconded by Timothy Waldman to adjourn the meeting. Motion passed and the meeting adjourned at 8:40 PM.**

Respectfully Submitted,

Loretta L. Shipe,  
Assistant Secretary